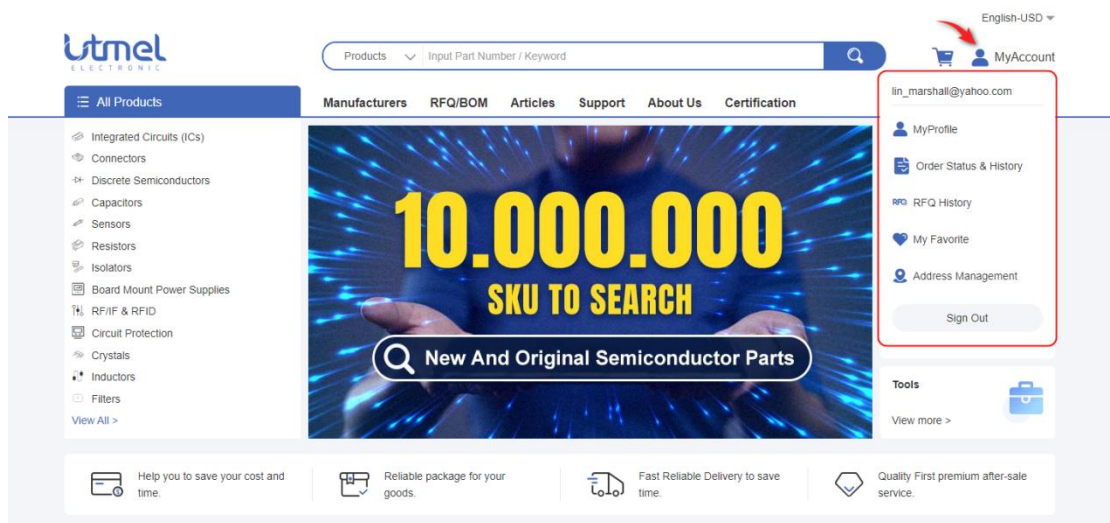


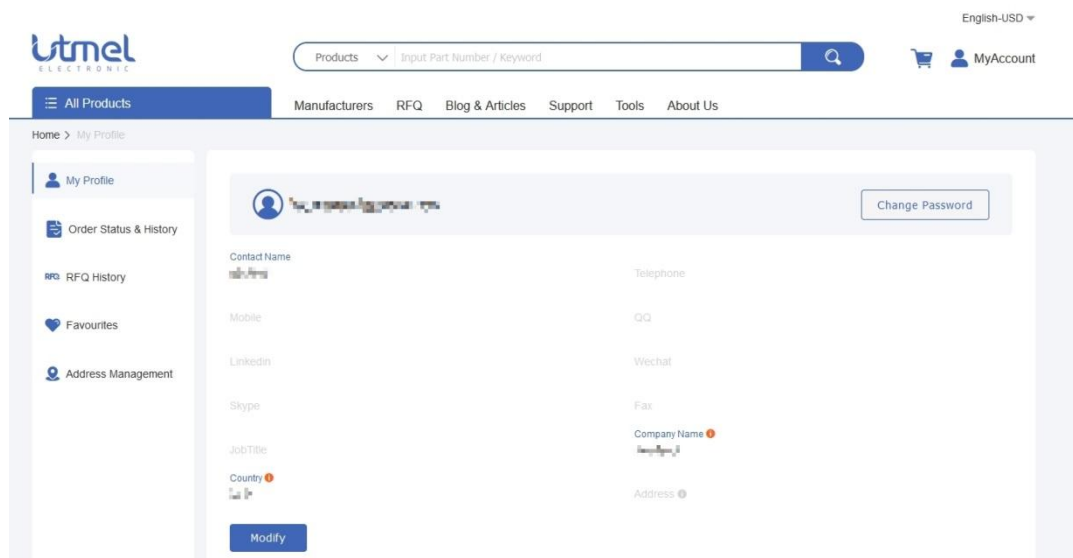
How to Use My Utmel Account

After signing in, users can hover the mouse pointer over the “My Account” icon on the Utmel [homepage](#). And then choose from the drop-down menu to edit your personal profile, check order status & history, RFQ history, favorite list, or manage addresses.



a. My Profile

In the first section – My Profile, you can change your password and add versatile personal info. Notice that you have to contact the administrator to modify the “Country” and “Company Name” areas.

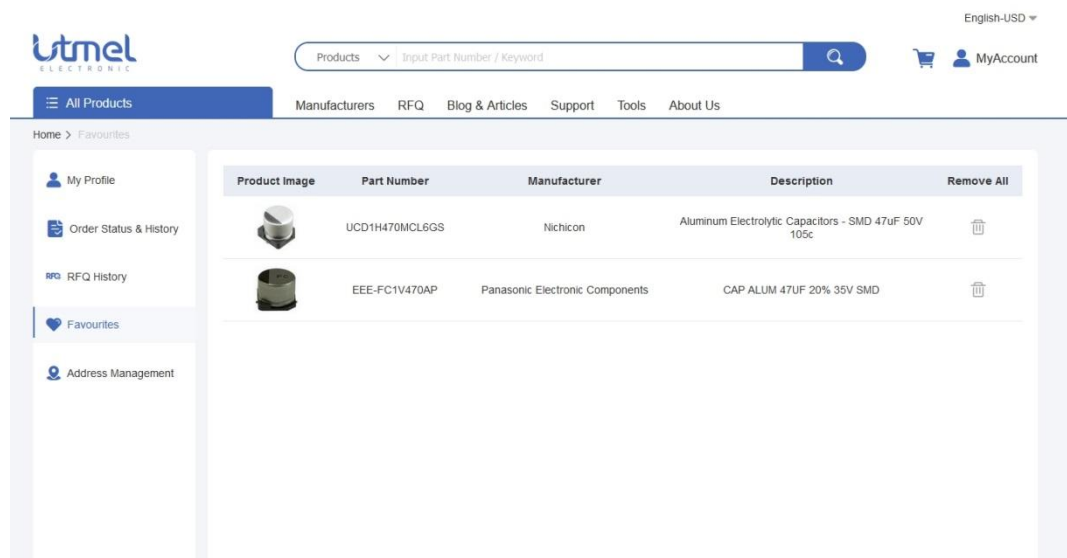


b. Orders Status & History & c. RFQ History

In the Orders Status & History section, you're able to check every order's status and history orders. The RFQ History section gives you a clear view of how your RFQs are doing.

d. Favourites

This section simply lists all the parts you have marked with favourites.



e. Address Management

Here is where you edit your addresses concerning shipping and billing.

